



# City of San Leandro

Meeting Date: December 19, 2016

## Staff Report

---

**File Number:** 16-601

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.I.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Jeff Kay  
Assistant City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** Staff Report for Approval of 2017 City Council Meeting Calendar

---

### RECOMMENDATIONS

Staff recommends that Council discuss and revise, if necessary, and approve the proposed 2017 City Council Meeting Calendar.

### BACKGROUND

The City Council Meeting Calendar is designed to aid in the scheduling of City Council meetings for the upcoming year. The attached calendar includes the City Council's regular meetings, work sessions, special meetings and town hall meetings. Time-sensitive and annually-recurring items are tentatively scheduled on the draft calendar.

Council should review the draft calendar, propose any desired changes, and approve the 2017 City Council Meeting Calendar by motion.

Amendments to the calendar can be made throughout the year, as needed.

### Previous Actions

- On December 21, 2015, the City Council approved the 2016 City Council Meeting Calendar.

### Fiscal Impacts

None.

### ATTACHMENT

- Draft 2017 City Council Meeting Calendar

**PREPARED BY:** Tamika Greenwood, City Clerk, City Manager's Office

**2017 CITY COUNCIL MEETING CALENDAR**

Revised 10/21/2016

<p><b><u>JANUARY</u></b>  <i>Conferences Jan 17-19<sup>1</sup></i>  <u>Jan 3: (Tue) Regular Meeting</u>   <u>Jan 9: Work Session</u>  <ul style="list-style-type: none"> <li>• Len Simon</li> </ul> <u>Jan 17 (Tue): Regular Meeting</u>   <u>Jan 28: (Sat) Special Meeting</u>   <ul style="list-style-type: none"> <li>• Annual Planning Session</li> </ul> <u>Jan 30 Work Session</u>  <ul style="list-style-type: none"> <li>• CIP Update</li> </ul> </p>	<p><b><u>FEBRUARY</u></b>  <u>Feb 6: Regular Meeting</u>   <u>Feb 14: (Tue) Work Session</u>   <u>Feb 21: (Tue) Regular Meeting</u>   <u>Feb 27: Work Session</u></p>	<p><b><u>MARCH</u></b>  <i>Conference Mar 11-16<sup>2</sup></i>  <u>Mar 6: Regular Meeting</u>   <u>Mar 13: Work Session</u>  <ul style="list-style-type: none"> <li>• Shoreline Update</li> </ul> <u>Mar 20: Regular Meeting</u>   <u>March 27: Mayor's State of the City</u></p>
<p><b><u>APRIL</u></b>  <u>Apr 3: Regular Meeting</u>   <u>Apr 10: Work Session</u>  <ul style="list-style-type: none"> <li>• Budget Update</li> </ul> <u>Apr 17: Regular Meeting</u>   <u>Apr 24: Joint Work Session</u>  <ul style="list-style-type: none"> <li>• SL/SLUSD/SLZUSD</li> </ul> </p>	<p><b><u>MAY</u></b>  <u>May 1: Regular Meeting</u>   <u>May 8 Town Hall Meeting</u>   <u>May 15: Regular Meeting</u></p>	<p><b><u>JUNE</u></b>  <i>Conference June 23-26<sup>3</sup></i>  <u>Jun 5: Regular Meeting</u>   <u>Jun 12: Work Session</u>   <u>Jun 19: Regular Meeting</u></p>
<p><b><u>JULY</u></b>  <u>Jul 3: Regular Meeting</u>   <u>Jul 10: Town Hall Meeting</u>   <u>Jul 17: Regular Meeting</u></p>	<p><b><u>AUGUST</u></b>  <b>Council Recess: No Meetings</b></p>	<p><b><u>SEPTEMBER</u></b>  <i>Conference Sep 13-15<sup>4</sup></i>  <u>Sep 5 (Tue): Regular Meeting</u>   <u>Sep 11: Work Session</u>   <u>Sep 18: Regular Meeting</u></p>
<p><b><u>OCTOBER</u></b>  <u>Oct 2: Regular Meeting</u>   <u>Oct 9: Work Session</u>   <u>Oct 16: Regular Meeting</u></p>	<p><b><u>NOVEMBER</u></b>  <i>Conference Nov 16-19<sup>5</sup></i>  <u>Nov 6: Regular Meeting</u>   <b>Nov 7: Election Day</b>   <u>Nov 13: Work Session</u>   <u>Nov 20: YAC Mixer: Regular Meeting</u></p>	<p><b><u>DECEMBER</u></b>   <u>Dec 4: Awards Reception: Regular Meeting</u>   <u>Dec 11: Work Session</u>   <u>Dec 18: Regular Meeting</u></p>

Newly added/updated items are listed in **RED**

<sup>1</sup> Jan TBD: LOCC New Mayors and Council Members Academy (TBD)  
Jan 17-19: U.S. Conference of Mayors 85th Winter Meeting (Washington, DC)  
<sup>2</sup> Mar 11-16: NLC Congressional City Conference (Washington, DC)  
<sup>3</sup> June 23-26: U.S. Conference of Mayors 85th Annual Meeting (Miami Beach, FL)  
Jun 22-24: LOCC Mayors and Council Members Executive Forum (Monterey, CA)  
<sup>4</sup> Sep 13-15: LOCC Annual Conference & Expo (Sacramento, CA)  
<sup>5</sup> Nov 15-19: NLC City Summit (Formerly: Congress of Cities and Exposition) (Charlotte, NC)

If needed, additional work sessions may be held on the following fourth Mondays of the month: January 23<sup>rd</sup>, February 27<sup>th</sup>, March 27<sup>th</sup>, April 24<sup>th</sup>, May 22<sup>nd</sup>, June 26<sup>th</sup>, July 24<sup>th</sup>, September 25<sup>th</sup>, October 23<sup>rd</sup>, and November 27<sup>th</sup>.



# City of San Leandro

Meeting Date: December 19, 2016

## Minute Order - Council

---

**File Number:** 16-576

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:**

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Jeff Kay  
Assistant City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** MOTION Approving 2017 City Council Meeting Calendar

---